

Volunteer role description

Appeal Support

Location - Fundraising Office, Main Entrance or home working

Could you use your imagination, customer service skills and communications skills to support our Appeal?

Thinking about your networks and skill base, could you support our current appeal?

What's involved?

- Computer literate, allowing you to send emails, keeping CRM (Customer Service Management system) up to date.
- Arranging talks for us to give on the appeal.
- Opportunities to spread the word via social media and press.
- Completing and submitting grant applications.
- Completing and sending letters and proposals to organisations and companies.
- Organising events to raise money.
- Giving support to our supporters.

What will you get out of it?

- Utilising your networks & communication skills, enhancing your CV, or just keeping in touch with people
- Have a rewarding experience helping us to raise awareness on the RJAH in the community

How much time should I give?

We would suggest a few hours a week, or more if you have the time, we would like you to commit to certain days and times so we know when to expect you.

Apply today by completing the volunteering form on line at

<https://www.rjah.nhs.uk/Fundraising/Charity-Volunteering.aspx>

We'll contact you to discuss your application and the role in more detail, and answer questions. We will then invite you in for an informal interview to talk about your skills.

Registered Charity Number: 1058878

Helen Knight – Fundraising Manager on 01691 404588 or helen.knight3@nhs.net